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| **TERMS AND CONDITIONS OF YOUR DANCE PARTY** |
| **YOUR PARTY BOOKING** |
| a) A £25 non-returnable deposit is payable on booking your party. This should be in advance of your party to secure your chosen date. If your booking form and deposit are not received within a week of provisionally booking your party, you may lose your chosen party date.  b) Parties are held on Saturdays between 3pm-5pm. Other times are only available during school holidays and by discretion of Michelle.  c) Parties are priced for up to 20 children and 1 birthday girl/boy. Joint parties will incur further cost due to extra gift for birthday host and extra prizes often due to combined age groups attending. Please discuss any requirements for extra guests with Michelle. In some circumstances it is not viable to have any more than 20 attending. |
| **CLEANING and DAMAGE** |
| 1. Our mission is to provide you with an easy, stress-free party and so part of the service you pay for is the clean-up of the studio and reception area. Michelle will sweep, hoover and clean all food surfaces after your party. 2. However, if any mess left by your party leaves lasting damage to the laminate floor surfaces, carpets or walls and would require deeper cleaning or replacement, you will be held part accountable for any costs incurred. 3. Photos of any such mess/ damage will be photographed and discussed prior to any bill being issued. 4. Please provide kitchen roll or paper towel to deal with any spillages during food time. |
| **REFUSE and WASTE** |
| 1. At the studio we operate a recycling only waste collection with SBC as we do not create any general waste as part of our business. I therefore ask for you to please provide a ‘food bin’ and dispose of any food waste. Paper plates, cups and wrappers can be left in my bins. 2. Please make sure that any juice cartons are emptied into the sink before being put in the bins. |
| **INSURANCE and SAFETY** |
| Your instructor is fully insured and first aid trained for your child’s and guests’ safety. However, my insurance covers my lesson plan which assumes that children are being class led at all times by myself. Guests therefore must be discouraged from playing on the stair area and in reception area during dance and games sections of your party.  To keep your guests safe we must establish some rules  1 Children should always make me aware of when they need to go to the toilet. We only have one toilet and I don’t like there being a ‘queue’ in the reception area whilst I continue to teach in the studio area.  2 The disco lights must not be played with/ touched  3 We must discourage running, especially when there are up to 20 children. It is a studio size, not a games hall and children can pick up some speed before crashing into things!  4 Everyone should have shoes on! Trainers are best! No one will be allowed to dance without shoes if they have tights on.  During your party I will make the children aware of these rules but it always helps if the parents know them in advance to help to enforce them on the day ☺ |

I hope that these T&Cs are acceptable. Please sign and date to mark your agreement with each point.

SIGNED: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE\_\_\_\_\_\_\_\_\_\_\_\_